



County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
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<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA
Chief Executive Officer

June 23, 2008

To: Supervisor Yvonne B. Burke, Chair
Supervisor Gloria Molina
Supervisor Zev Yaroslavsky
Supervisor Don Knabe
Supervisor Michael D. Antonovich

From: William T Fujioka
Chief Executive Officer

Board of Supervisors
GLORIA MOLINA
First District

YVONNE B. BURKE
Second District

ZEY YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

DEPARTMENT OF PUBLIC HEALTH REQUEST TO APPOINT JONATHAN FREEDMAN TO THE POSITION OF CHIEF DEPUTY DIRECTOR, PUBLIC HEALTH

Consistent with Board-approved policy on management appointments, the Department of Public Health (DPH) requests authorization to appoint Mr. Jonathan Freedman to the position of Chief Deputy Director, Public Health at an annual salary of \$185,260.68 (\$15,438.39/month). This salary places him at the minimum of the Salary Range R21 and represents a 26.9 percent increase over his current salary.

In this position, Mr. Freedman will function as DPH's Chief Deputy Director and will be responsible for assisting the Director in providing executive leadership and serving as Acting Director in the Director's absence. As part of his duties as Chief Deputy Director, Public Health, Mr. Freedman will be responsible for directing executive staff charged with administering public health operations and services that include acute/chronic disease prevention, epidemiology and data analysis, environmental health, family health, substance abuse prevention and treatment, communicable disease control, human immunodeficiency virus/acquired immunodeficiency programs, community health services, health facilities inspections, and policy and program development. As part of these duties, Mr. Freedman will assist with the direction, development, and establishment of departmental policies, goals and objectives, he will direct, review, and evaluate all departmental administrative functions, and will maintain working relationships with various, federal, State, and local officials, including private and community-based organizations.

"To Enrich Lives Through Effective And Caring Service"

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DPH indicates that Mr. Freedman has over 20 years of professional experience. In addition to his professional experience, Mr. Freedman holds a Bachelor of Arts degree in Political Science and a Master of Science degree in Public Health, with an emphasis in Health Policy and Planning from the University of California, Los Angeles. A copy of Mr. Freedman's resume and additional information provided by DPH is attached.

Most recently, Mr. Freedman has been serving as the Acting Chief Deputy Director of Public Health; however, prior to this temporary assignment, Mr. Freedman served as the Director of DPH's Emergency Preparedness and Response Program. In this capacity, Mr. Freedman was responsible for public health emergency and disaster preparedness and response, emergency management coordination and operational readiness activities, and bioterrorism and pandemic influenza preparedness.

DPH indicates that salary placement for Mr. Freedman at the minimum of the Salary Range R21 would be consistent with the level of experience and knowledge that he brings to the position. Based on the information provided by DPH regarding Mr. Freedman's experience and qualifications, we concur with their request to appoint him to the position of Chief Deputy Director, Public Health, at the requested salary.

In accordance with the policy on managerial appointments, unless our office is informed otherwise from your offices by June 30, 2008, we will advise DPH that authorization has been granted to proceed with Mr. Freedman's appointment to Chief Deputy Director, Public Health, at an annual salary of \$185,260.68, effective July 1, 2008.

If you have any questions or concerns regarding this appointment, please call me or your staff may contact Richard F. Martinez of this office at (213) 974-1758.

WTF:SRH:SAS
MLM:RFM:yb

Attachment

c: Executive Officer, Board of Supervisors
Director and Health Officer, Department of Public Health
Director of Personnel

Jon Freedman_mbs

NON-PHYSICIAN MANAGEMENT APPOINTMENT REQUEST

Candidate Name: JONATHAN E. FREEDMAN

Employee No.:

(Check one) NEW HIRE:

PROMOTION: ☒

I. FACILITY/PROGRAM

A. Provide organization chart & highlight the position – *Attach electronic copy of organization chart*

SEE ATTACHMENT

B. Describe where the position fits into the management organizational structure:

The Chief Deputy Director, PH, Item No. 4547 A, is allocated within the Department of Public Health (DPH) and has overall responsibility for the operations of nine (9) key public health services areas, as well as of primary DPH central administrative functions. The position reports directly to the DPH Director and Health Officer.

C. Describe the duties and responsibilities which reflect the scope and complexity of the position:

The Chief Deputy Director, Public Health is an unclassified position having executive decision-making and administrative responsibility for assisting the Director of the Department of Public Health in providing overall leadership for the activities and operations of the Department's public health programs and services.

The Chief Deputy Director, Public Health (UC) is responsible to direct an executive staff administering comprehensive public health program operations and services, including acute and chronic disease prevention, epidemiology and data analysis, environmental health, family health, alcohol and drug abuse prevention and treatment, communicable disease control, HIV/AIDS programs, community health services, health facilities inspections, and policy and program development.

A prime role of the Chief Deputy Director, PH is the responsibility to act for the Department Head in his absence. This position also assists in the direction, development, and establishment of Departmental policies, objectives and goals necessary for the protection of health, prevention of disease, and promotion of health and well-being for all persons in Los Angeles County; assists in the direction, review and evaluation of all departmental administrative functions, including fiscal, personnel, budget, supply, information systems, and other administrative functions of the department; maintains relationships with County, State and federal administrative officials, community and professional groups, as well as public and private agencies; and represents the Department to the Board of Supervisors, Chief Administrative Office, State and Federal health departments, and other departments within the County.

D. Indicate the candidate's unique qualifications, special skills or abilities, work background or experience, etc.:

Mr. Freedman currently holds the classification of Administrator, Specialized Health Program. Effective December 17, 2007, he assumed all of the higher level duties and responsibilities of the Chief Deputy Director, PH, and is receiving a Temporary Assignment Bonus for performing in the Acting capacity.

Prior to this Acting appointment and beginning in October 2006, Mr. Freedman served as DPH Director, Emergency Preparedness and Response. In this position he was responsible for preparedness and response activities related to public health emergencies and disasters, including emergency management coordination and operational readiness; all hazards planning and exercises; bioterrorism and pandemic influenza preparedness; coordination with local, State and Federal response agencies; and performance of related administrative and financial management functions. This assignment included oversight of a \$40 million budget and of more than 30 full time equivalent positions.

Mr. Freedman is an 18-year County management veteran having initially served as an Assistant Deputy to County Board of Supervisor Edmund D. Edelman from July 1986 to April 1990. He has advanced in his County career to hold progressively responsible positions within the Department of Public Health, Department of Health Services (DHS), Office of Health Crisis Management, and the Chief Administrative Office (CAO).

While with DHS he served as Director, Family Health Programs and External Relations where he was responsible for the overall administration, planning, and operation of the maternal and child, family planning, home visitation, childhood lead poisoning prevention, child abuse prevention, health insurance outreach, and California Children Services. In this capacity, Mr. Freedman was the point-of-contact to the County's Children's Planning Council, Proposition 10 Commission, the New Directions Task Force, and other collaborative entities affecting children and families. His other DHS held positions include Director, of the federal Medicaid Demonstration Project (1115 Waiver), designed to financially stabilize the County health care system and transition from hospital-based services toward community-based primary and preventative care services; as well as service as Deputy Director Public Health Programs, responsible for administration, planning, and operation of child health, disease control and family health programs, and data collection and analysis, including child and adolescent health, family planning, TB and STD control, vital records, and public health laboratory services.

His CAO positions include Chief, State Legislative Policy, responsible for coordination of the County's State legislative program, development of legislative policies and strategies, preparation of legislative analyses and issue papers, communication with Legislative offices, collaboration with advocacy organizations on budget and policy issues including health and welfare funding, etc. Mr. Freedman also served as CAO Chief, Federal Policy responsible to coordinate the County's federal legislative program and communicate with Congressional offices, the Executive Branch and Washington D.C. representatives on issues relating to welfare reform, Medicaid reform, criminal alien reimbursement, and transportation and public works funding.

Mr. Freedman is a graduate of the University of California at Los Angeles and holds a Bachelor of Arts degree in political science, as well as a Master of Science in Public Health degree with an emphasis in Health Policy and Planning.

E. Provide the candidate's résumé or curriculum vitae – *Attach electronic copy*

SEE ATTACHMENT

F. Identify highest paid subordinate reporting to this position

Name: ANGELO J. BELLOMO

Employee:

Title: Environmental Health Deputy

Calculated Monthly Salary: \$14,084.29

Calculated Annual Salary: \$169,011.48

Salary Schedule: S14, Step 12

G. Identify management position above the position requested

Name: JONATHAN E. FIELDING, M.D.

Employee #

Title: Director of Public Health & Health Officer

Base Monthly Salary: \$24,563.00

Base Annual Salary: \$294,756.00

Range: R24

II. HUMAN RESOURCES

Certify that the position is vacant and budgeted – *Attach Item Control*

YES ☒ NO ☐

Verify current salary of the individual for whom the request is being submitted.

CURRENT BASE SALARY: Month: \$12,161.76 Annual: \$145,941.12 Range: R13, Step 13

ADDITIONAL MONTHLY TEMPORARY ASSIGNMENT BONUS: \$3,276.63 (\$39,319.56 Annually)

NEW HIRE OR PROMOTION: Designate amount of proposed monthly salary based on standard 5.5 increases and/or verify that requested salary is consistent with other managers in the department.

PERCENTAGE INCREASE OVER CURRENT SALARY: 26.942 %

PROPOSED SALARY: Monthly: \$15,438.39 Annually: \$185,260.68 Range: R21

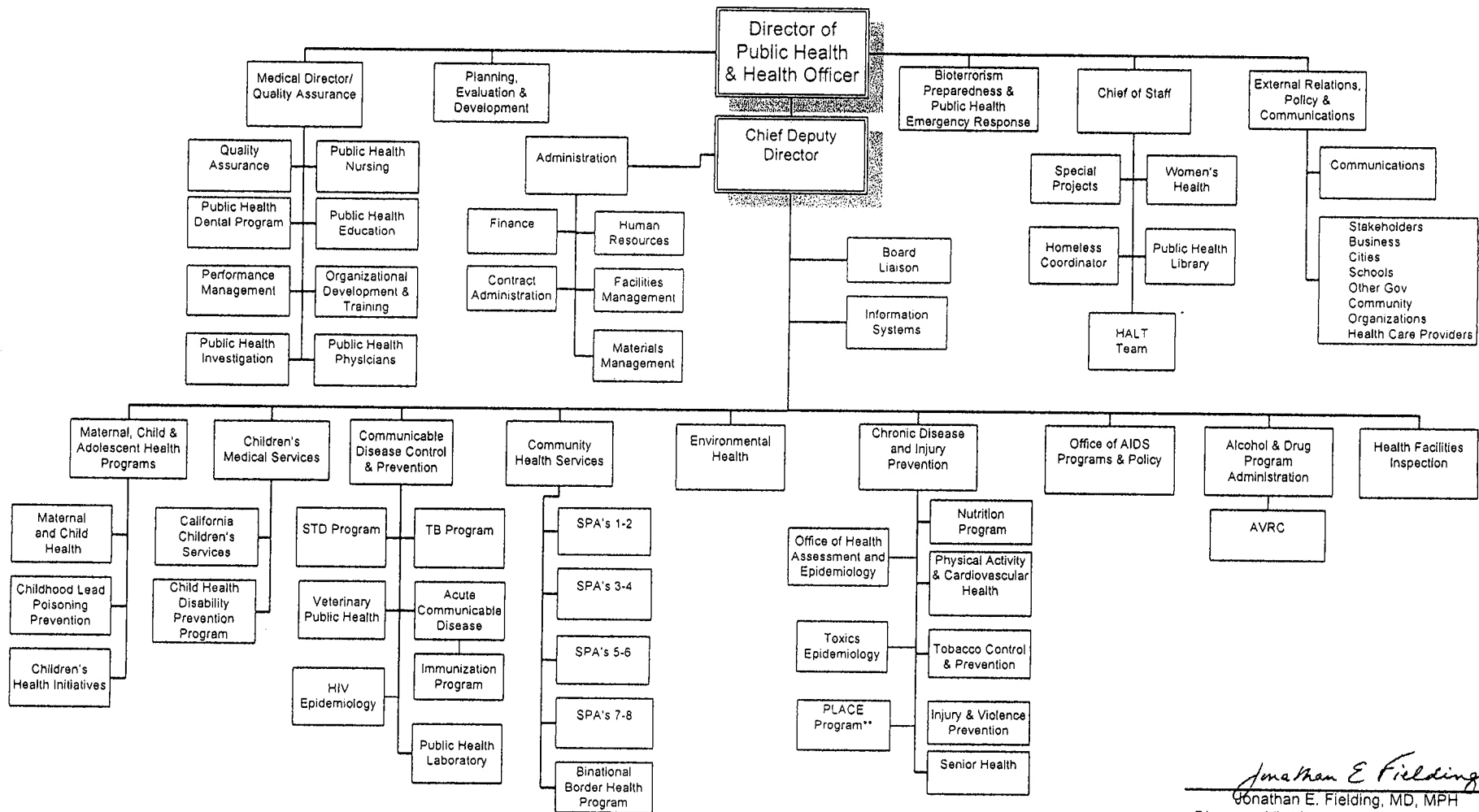
Provide listing of all internal equivalent positions within facility/program – *Attach electronic copy*

No equivalent positions exist

Verify that candidate is listed on the appropriate Certification List and is reachable – *Attach electronic copy*

This is an unclassified position therefore a certification list does not exist.

LOS ANGELES COUNTY – DEPARTMENT OF PUBLIC HEALTH



**PLACE= Policies for Livable, Active Communities and Environments

Jonathan E. Fielding
 Jonathan E. Fielding, MD, MPH
 Director of Public Health and Health Officer
 February 12, 2007

PROFESSIONAL EXPERIENCE

Department of Public Health, County of Los Angeles

Director, Emergency Preparedness and Response

October 2006 - Present

Duties: Responsible for preparedness and response activities related to public health emergencies and disasters including emergency management coordination and operational readiness, all hazards planning and exercises, bioterrorism and pandemic influenza preparedness, coordination with local, State and Federal response agencies, and performance of related administrative and financial management functions. Operational size -- \$40 million, and more than 30 full time equivalent positions.

Chief Administrative Office, County of Los Angeles

Chief, State Legislative Policy

September 2001 – October 2006

Duties: Coordination of the County's State legislative program, development of legislative policies and strategies, preparation of legislative analyses and issue papers, communication with Legislative offices and the Administration, and collaboration with advocacy organizations on budget and policy issues including health and welfare funding, child and family services, parks and resources, public safety and juvenile justice, housing and community development, local government finance, and transportation.

Department of Health Services, County of Los Angeles

Director, Family Health Programs and External Relations

June 2000 – September 2001

Duties: Responsible for administration, planning, and operation of maternal and child health, family planning, home visitation, childhood lead poisoning prevention, child abuse prevention, health insurance outreach, and California Children Services. Point-of-contact to the County's Children's Planning Council, Proposition 10 Commission, the New Directions Task Force, and other collaboratives affecting children and families. Operational size -- \$60 million annual budget, and over 750 full time equivalent positions.

Chief Administrative Office, County of Los Angeles

Chief, Federal Policy

February 1997 - June 2000

Duties: Coordinated the County's federal legislative program, drafted analyses and issue papers, developed legislative policies and strategies, and communicated with Congressional offices, the Executive Branch and Washington, D.C. representatives on a wide array of issues including welfare reform, Medicaid reform, criminal alien reimbursement, and transportation and public works funding.

Department of Health Services, County of Los Angeles

Director, Medicaid Demonstration Project

February 1996 - February 1997

Duties: Directed a federal Medicaid Demonstration Project (1115 Waiver) designed to financially stabilize the County health care system, and transition from hospital-based services toward community-based primary and preventive care services. Central point of coordination internally and externally for all aspects of the Demonstration Project.

Deputy Director, Public Health Programs

May 1993 - June 1996

Duties: Responsible for administration, planning, and operation of child health, disease control and family health programs, and data collection and analysis. Operational size -- \$70 million annual budget, and over 550 full time equivalent positions. Examples of specific programs include, child and adolescent health, family planning, TB and STD control, vital records, and public health laboratory services.

Office of Health Crisis Management, County of Los Angeles

Chief of Staff

August 1995 - February 1996

Duties: Special assignment to organize and coordinate activities of the County's Health Crisis Management Office which was established to address a \$655 million budget gap in health services financing in 1995-96. Activities included development of budget curtailment and revenue options, development and negotiation of a federal Medicaid Demonstration Project (1115 Waiver), creation and negotiation of public-private partnerships for operation of County health centers, report on alternative governance structure for County health services, coordination with State and federal officials (executive and legislative) and local stakeholders (labor, community activists, private providers), media relations, and supervision of health crisis staff of seven.

Department of Health Services, County of Los Angeles

Special Assistant to the Director of Health Services

April 1991 - May 1993

Duties: Adviser to the Director on matters relating to the Department of Health Services. Special policy projects included managed care, HIV/AIDS, capital financing, community relations, and health facility replacement and renovation.

Policy Analyst, AIDS Program Office

April 1990 - April 1991

Duties: Conducted analyses of HIV/AIDS-related policy, planning, and fiscal issues. Responsible for executive and Board assignments, oversight of budgets (\$30 million), development of grant proposals to State and Federal agencies (\$12 million), and analyses of legislation.

Board of Supervisors, County of Los Angeles

July 1986 - April 1990

Assistant Deputy to Supervisor Edmund D. Edelman

Duties: Health, mental health, environmental, and welfare services adviser. Specific issues included, HIV/AIDS, drug abuse services, air quality, prenatal care, homelessness, indigent aid, waste disposal, and youth services. Responsible for oversight, policy, ordinances, and budgets (\$4 billion) for the Departments of Health Services, Mental Health, Beaches and Harbors, and Public Social Services, and the County Sanitation Districts.

UCLA School of Public Health

December 1984 - July 1986

Research Assistant to Professor E. Richard Brown, Ph.D.

EDUCATION

UCLA School of Public Health
Master of Science in Public Health, June 1991
Emphasis: Health Policy and Planning

UCLA
Bachelor of Arts, June 1986
Major: Political Science